

REGULATION  
25X1A

LOGISTICS  
1954

SUPPLY

GENERAL CONCEPTS AND POLICIES

25X1A Rescission: CIA Regulation No. [REDACTED] "Procurement and Supply Manual"

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1. GENERAL

a. This Regulation prescribes the basic policies, responsibilities, and authorities for the acquisition and disposition of, and accountability for Agency supplies and equipment. Individual subjects in the field of supply are covered by specific Regulations in the [REDACTED] through [REDACTED] series and will be supported by detailed procedures published in handbook form.

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b. Regulations R [REDACTED] apply to all property used by the Agency except "Real Property" as defined in [REDACTED]. The provisions of these Regulations are applicable to headquarters and field installations, except where otherwise provided for in approved Administrative Plans.

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2. COMPOSITION OF THE AGENCY SUPPLY SYSTEM

a. The Agency supply system embraces all elements and activities of the Agency engaged in the acquisition, warehousing, and issue of equipment and supplies which are the property of or are under the control of the U. S. Government. The supply system includes the Logistics Office at headquarters, its [REDACTED] depots and activities, and all depot and supply activities operated by other Agency components.

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b. For clarification and definition, the basic components constituting the Agency supply system are:

(1) General Depots

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General depots are those major [REDACTED] which are under the direction and control of the Logistics Office, and which serve as area supply centers for any and all classes of material and as procurement, repair, or manufacturing centers or any combination thereof.

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(2) Specialized Depots

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Specialized depots are [REDACTED] under the direction and control of the Logistics Office which furnish only specific classes of supplies or which serve specifically designated activities only.

(3) Field Depots

Field depots are foreign supply establishments under the operational and administrative supervision of Senior Representatives, and which serve the purpose of either general or specialized depots.

(4) Station or Activity Supply Centers

Supply centers consist of any activities, generally under the direction and control of Chiefs of Missions or Stations, or heads of [REDACTED] field installations, which are authorized to procure, store, and issue supplies and equipment.

3. POLICY

- a. Effective control shall be maintained, to the optimum degree compatible with operational security limitations, over the acquisition, inspection, warehousing, packing, maintenance, issue, use, and disposition of all supplies and equipment in the possession of Agency components and activities regardless of where located.
- b. Accountability shall be maintained over all Agency supplies and equipment unless authority is granted by the Deputy Director (Administration) to drop accountability for property issued in specified geographic areas or to specific activities or projects. The determinative factors which must be predominant in any authorization to drop accountability are that:
  - (1) The maintenance of accountability would seriously impair operational effectiveness or operational security; or
  - (2) The nature of the activity requiring the supplies and equipment is such that the property will probably be consumed, lost, necessarily abandoned, or will be unrecoverable in the normal conduct of the activity.
- c. In recognition of the fact that the sources and channels of supply for Agency activities are highly diverse, accountability shall normally be established to include each component, installation, or activity authorized to receive bulk quantities of equipment and supplies or authorized to undertake independent procurement.

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4. RESPONSIBILITIES

- a. The Deputy Directors (Plans), (Intelligence), and (Administration), the Director of Training, the Assistant Director for Communications, and the Assistant Director for Personnel are responsible for ensuring that logistical annexes for plans, programs, and projects which require logistics type annexes are prepared and coordinated with the Chief of Logistics.
- b. The Chief of Logistics is responsible for:
  - (1) Furnishing guidance in the preparation of material requirements; consolidating such requirements and furnishing support for Agency operations.
  - (2) Ensuring that property control and accountability concepts prescribed in these Regulations are established and maintained by all activities reporting directly to the Chief of Logistics.
  - (3) Acquiring and maintaining strategic reserve material to meet Agency requirements.
  - (4) Furnishing technical guidance and assistance on all problems pertaining to supply control and accountability.
  - (5) Technical inspection of all supply and accountability activities.
  - (6) Establishing procedures for maintaining property records and submission of reports.
- c. The Chief, TS Staff, the Assistant Director for Communications, and the Chief, Medical Staff, are responsible for furnishing technical advice and assistance to the Chief of Logistics, and heads of [REDACTED] installations concerning storage, maintenance and other technical matters involving material within their sphere of specialization.

25X1A6Ad. Heads of [REDACTED] have direct responsibility for establishing and supervising such points of property control and accountability as will ensure the most effective compliance with these Regulations by the various activities under their supervision and control.

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5. PROCEDURE

Requests to drop accountability will be submitted to the Deputy Director (Administration) through administrative channels and the Chief of Logistics. The request must contain a justification predicated on the determinative factors set forth in paragraph 3(b) above.

FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

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L. K. WHITE  
Deputy Director  
(Administration)

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